



**Kansas Municipal Energy Agency  
Executive Committee Meeting Minutes  
June 5, 2019**

<b>Committee Members</b>	<b>City</b>	<b>Present/ Absent</b>	<b>KMEA Staff Present</b>	<b>Other Attendees Present</b>
Tyson McGreer	City of Colby	Present	Gerry Bieker	Manny Milbers, City of Beloit
Mike Muirhead	City of Garden City	Present	Paul Mahlberg	Ray Byers, City of Hoisington
Robert Mills	City of Garnett	Present	Sam Mills	Rod Willis, City of Osage City
Jonathan Mitchell	City of Hoisington	Present	Jennifer Moore	Sarah Steele, Gilmore & Bell
Ira Harrison	City of Holton	Absent	Darren Prince	
Greg DuMars	City of Lindsborg	Present	Joni Shadonix	
Dennis Tharp	City of Ottawa	Present		
Jon Quinday	City of Russell	Present		
Matt Rehder	City of Seneca	Present		

**Item No. 1 – Call the Meeting to Order**

President Mike Muirhead called the meeting to order at 11:00 a.m. at the Marriott Kansas City Overland Park Hotel, Overland Park, KS. A quorum was present.

**Item No. 2 – Seek Approval of the following items:**

- **Minutes from the May 16, 2019 Executive Committee Meeting**
- **Financials for April 2019**
- **Revised KMEA Regulatory & Dispute Funding Policy**

Jennifer noted that the Finance Committee recently met and approved the revised KMEA Regulatory & Dispute Funding Policy. The revised policy provides a potential funding mechanism for KMEA for unexpected legal/regulatory expenses incurred on behalf of the KMEA for the benefit of member cities.

Jonathan Mitchell made a motion to approve the May 16, 2019, Executive Committee minutes as written, the financials for April 2019, and the revised KMEA Regulatory & Dispute Funding Policy. The motion was seconded by Dennis Tharp and the motion carried.

**Item No. 3 – General Manager’s Report**

Paul Mahlberg presented the General Manager’s report, which included the following topics:

- **Manager, Regulatory & Rates** – Paul welcomed Darren Prince, who joined KMEA’s staff as Manager, Regulatory & Rates on June 3<sup>rd</sup>. Darren will be available to assist members with natural gas and electric cost of service/rate studies and regulatory matters.
- **ARR/TCR Revenue Sharing Program with TEA** – Paul provided an update on the results of the ARR/TCR Revenue Sharing Program to date.
- **SB69** – On May 30<sup>th</sup>, an RFP was sent out to solicit bids from independent organizations that have experience evaluating electric utilities. Garden City, KC BPU, and either Gardner or

McPherson BPU are the three largest municipally owned utilities that will be required to participate in the study. Colin Hansen and Kimberly Svaty will collect the responses on behalf of the three utilities and Frank Caro of Polsinelli will provide the legal review, which will be funded by KMEA.

- **APPA Membership for EMPs** – As part of KMEA’s goal to increase Agencies’ identity and involvement with outside entities, staff met with each of the EMP groups to review the member benefits and resources available to APPA members and presented a proposed APPA Joint Action Agency Dues Structure for Existing and Non APPA EMP members and the estimated cost per city. APPA will provide a 25% discount for the first-year membership. We will plan to move forward with this structure and include it in the 2020 budget.

#### **Item No. 4 – Member Services Update**

Gerry Bieker provided the Member Services update, which included:

- **City Visits** – Staff visited 8 members and 5 non-members in May and traveled nearly 6,000 miles.
- **Lineman Services** – As part of KMEA’s goal to investigate opportunities for new/expanded services for members, staff is working to set up a meeting with representatives from SE Kansas cities to continue discussions on a lineman services project.
- **Promotional Video** – As part of KMEA’s goal to increase communication and education to members, KMEA is in the process of developing a “Who is KMEA/Value of KMEA” promotional video. Video interviews will be conducted in KC today and across the state the week of June 24<sup>th</sup>.

#### **Item No. 5 – Operations Update**

Sam Mills provided the Operations update, which included the following topic:

- **Staffing changes** – Paula Campbell retiring June 28<sup>th</sup>; Chad White hired to replace Paula; Garrett Higgins resigned; Willie Wilkerson hired to replace Garrett.

#### **Item No. 6 – Old Business**

- **Board Quorum Discussion** – Paul provided a history of Board meeting attendance since 2012. KMEA’s Bylaws require that a majority of the members of Board be present for the purpose of conducting business. As it is becoming a struggle to get quorum at Board meetings, the Committee looked at other quorum requirement options for Board meetings. Following discussion, Matt Rehder made a motion that the Bylaws be amended to require 40 percent of the members of the Board be present for the purpose of conducting business, subject to Board approval. The motion was seconded by Greg DuMars and the motion carried. Since any change to the Bylaws requires an affirmative vote of two-thirds of the Members, a vote will be taken by mail ballot. The mail ballot will also include the proposed language for a change in the eligibility requirements for the Board of Directors as was discussed in previous meetings.
- **Backup Generator for Operations** – Sam informed the Committee of KMEA’s protocol for operations staff in the event of a power outage in KMEA’s building and reviewed proposals for a backup generator. Paul and Sam also discussed other repairs that will need to be made to KMEA’s building within the next few years, such as replacement of the roof flat deck, parking lot mill/overlay, and carpet replacement. Staff was directed to move forward with the roof replacement and the parking lot mill/overlay projects. Staff was asked to investigate further the backup generator and provide additional information to the Committee at a future meeting.

**Item No. 7 – New Business**

Greg DuMars shared information about the Meet in the Middle Legislative Rural Summit that will be held in Lindsborg on July 17<sup>th</sup>.

**Item No. 8 – Executive Session, if needed**

The was no executive session.

**Item No. 9 – Announce date, time and location for the next Executive Committee Meeting**

The next Executive Committee meeting will be held at 10:30 a.m., Thursday, July 11, 2019, at KMU's Training Facility, McPherson, KS.

**Item No. 10 – Adjourn Meeting**

The meeting was adjourned at 11:56 a.m.



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Robert Mills  
Secretary/Treasurer