



**Kansas Municipal Energy Agency  
Executive Committee Meeting Minutes  
July 11, 2019**

<b>Committee Members</b>	<b>City</b>	<b>Present/ Absent</b>	<b>KMEA Staff Present</b>	<b>Other Attendees Present</b>
Tyson McGreer	City of Colby	Absent	Gerry Bieker	Sarah Steele, Gilmore & Bell Mitch Walter, Gilmore & Bell
Mike Muirhead	City of Garden City	Present	Paul Mahlberg	
Robert Mills	City of Garnett	Present	Sam Mills	
Jonathan Mitchell	City of Hoisington	Present	Jennifer Moore	
Ira Harrison	City of Holton	Absent	Joni Shadonix	
Greg DuMars	City of Lindsborg	Present		
Dennis Tharp	City of Ottawa	Present		
Jon Quinday	City of Russell	Present		
Matt Rehder	City of Seneca	Present		

**Item No. 1 – Call the Meeting to Order**

President Mike Muirhead called the meeting to order at 10:32 a.m. via conference call. A quorum was present.

**Item No. 2 – Seek Approval of the following items:**

- **Minutes from the June 5, 2019 Executive Committee Meeting**  
Greg DuMars made a motion to approve the June 5, 2019, Executive Committee minutes as written. The motion was seconded by Dennis Tharp and the motion carried.
- **Appropriations for May 2019 and June 2019 and Financials for May 2019**  
Robert Mills made a motion to approve the appropriations for May 2019 and June 2019 and financials for May 2019. The motion was seconded by Dennis Tharp and the motion carried.

**Item No. 3 – General Manager’s Report**

Paul Mahlberg presented the General Manager’s report, which included the following topics:

- **Bylaws Changes** – the proposed changes to the Bylaws became effective July 3, 2019, as the Board approved the changes to the eligibility requirements of Directors and the quorum requirement for conducting business. We will send new certificates to the affected cities.
- **ARR/TCR Revenue Sharing Program with TEA** – Paul provided an update on the results of the ARR/TCR Revenue Sharing Program to date.
- **SB69** – the Legislative Coordinating Council (LCC) met to review the three bids that were received from vendors to conduct a study of electric rates in Kansas. The council, consisting of five Republicans and two Democrats, was unable to reach an agreement on the selection of a vendor. It is possible the LCC will get back together to try to reach an agreement on the selection of a vendor or a new rate study may need to be considered at next year’s legislative session. The three largest municipal utilities (Gardner, KC BPU, and Garden City), KMEA, KPP, and KMU will participate in a conference call later this afternoon to hear from Kimberly Svaty and Colin Hansen.

- **Sunflower/MKEC Merger** – The Sunflower/MKEC merger has been approved by the KCC and a FERC filing was made this week to combine the two transmission zones. KMEA will consult with Jennings Strouss law firm to evaluate their application to try to determine what impact combining the two zones will have on our members. We will then decide if and what level of intervention may be needed.
- **SPA** – For those members that have SPA, the KPP and KMEA are jointly hosting a visit with Mike Wech, Administrator of the Southwestern Power Administration. There will be an opportunity to listen to and ask about updates on SWPA infrastructure, reallocation calculations, contract renewals, President Trump’s budget initiatives, etc. The event will be held at KMU’s Training Center on August 6<sup>th</sup>.
- **Cybersecurity Training Program** – KPP and KMEA will jointly offer a 4-5-week cybersecurity training program for Kansas municipals this fall. Approximately fifteen cities participated in the first Municipal Cyber Academy that was held this spring. The curriculum was developed as a joint KPP/APPa project and was presented by Steve Strom with Custom Internet Services based in Winfield, KS. The academy will be free of charge for Kansas municipals and we believe this program fits well with our strategic plan to expand services to our members and show the value of APPa membership.

Jon Quinday joined the meeting during the General Manager’s report.

#### **Item No. 4 – Member Services Update**

Gerry Bieker provided the Member Services update, which included:

- **Promotional video** – staff traveled over 1,500 miles and visited 32 cities over three days to record drone footage for our promotional video. We hope to have a draft video by Friday.
- **Lineman Services** – staff continues discussions with five small SE Kansas cities about lineman services. All five cities are committed to moving forward with the project and are exploring the financial commitment they may be able to make over a two-year period. The cities indicated that some existing equipment could possibly be used to save costs. Staff may reach out to some SE Kansas medium sized members to get their interest in such a project.
- **Annual Gathering** – The KMEA/KMGA Executive Committee annual gathering will be held September 12<sup>th</sup> in Overland Park, KS.

#### **Item No. 5 – Operations Update**

Sam Mills provided the Operations update, which included the following topics:

- **System Operator Staffing Changes** – Beginning July 1<sup>st</sup>, KMEA’s system operators successfully transitioned to a five-person rotating shift schedule.
- **Parking Lot Mill/Overlay Project** – Two bids have been received for the KMEA parking lot mill/overlay project. We have hired a company to check a drain box where water drains from the building roof into the drain box at the entrance to our parking lot before we begin the parking lot project.
- **Colby’s new generator** – The City of Colby took delivery of a 3 MW diesel fired Caterpillar generator yesterday. The generator is part of a larger project to replace an old generator and upgrade the City’s ability to feed their various circuits.

#### **Item No. 6 – Old Business**

There was no old business.

#### **Item No. 7 – New Business**

There was no new business.

**Item No. 8 – Executive Session, if needed**

There was no executive session.

**Item No. 9 – Announce date, time and location for the next Executive Committee Meeting**

The next Executive Committee meeting will be held at 10:30 a.m. Wednesday, August 14, 2019, at KMU's Training Center in McPherson, KS.

**Item No. 10 – Adjourn Meeting**

The meeting was adjourned at 10:55 a.m.

A handwritten signature in blue ink that reads "Robert Mills". The signature is written in a cursive style and is positioned above a horizontal line.

Robert Mills  
Secretary/Treasurer