



**Kansas Municipal Energy Agency
Executive Committee Meeting Minutes
September 24, 2020**

Committee Members	City	Present/ Absent	KMEA Staff Present	Other Attendees Present
Tyson McGreer	City of Colby	Present *	Gerry Bieker	Sarah Steele, Gilmore & Bell *
Mike Muirhead	City of Garden City	Present	Paul Mahlberg	Colin Hansen, KMU *
Robert Mills	City of Garnett	Present	Sam Mills	
Jonathan Mitchell	City of Hoisington	Present	Jennifer Moore *	
Ira Harrison	City of Holton	Present	Mike Schmaderer	
Greg DuMars	City of Lindsborg	Absent	Joni Shadonix	
Dennis Tharp	City of Ottawa	Present *		
Jon Quinday	City of Russell	Absent		
Matt Rehder	City of Seneca	Present		

* participated virtually via Lifesize

Item No. 1 – Call the Meeting to Order

President Mike Muirhead called the meeting to order at 12:47 p.m. at the KMEA Office in Overland Park, KS. A quorum was present.

Item No. 2 – Seek Approval of the following items:

- **Minutes from the August 12, 2020 Executive Committee Meeting**
Jonathan Mitchell made a motion to approve, as written, the August 12, 2020, Executive Committee minutes. The motion was seconded by Robert Mills and carried unanimously.
- **Minutes from the August 26, 2020 Special Executive Committee Meeting**
Ira Harrison made a motion to approve, as written, the August 26, 2020, Executive Committee minutes. The motion was seconded by Matt Rehder and carried unanimously.
- **Appropriations for August and Financials for July 2020**
Jennifer Moore reviewed the appropriations for August and financials for July.

Robert Mills made a motion to approve the appropriations for August and financials for July. The motion was seconded by Jonathan Mitchell and carried unanimously.

- **2021 Annual Budget (recommend to Board for adoption)**
Jennifer Moore reviewed the 2021 Annual Budget which now includes the Mid-States and Dighton Linemen Services Projects and reported that the Budget has been reviewed and approved by the Finance Committee.

Following discussion, Jonathan Mitchell made a motion that the 2021 Annual Budget be recommended to the full Board for approval in October. The motion was seconded by Dennis Tharp and carried unanimously.

Item No. 3 – General Manager Report

Prior to the General Manager's report, Colin Hansen provided a legislative update.

Paul Mahlberg reported on the following topics:

- **Sunflower FERC Docket** – Parties have reached verbal settlement agreement; discussions continue on how refunds will be issued; to save members approximately \$500,000/year from the Sunflower filed rate.
- **Kansas Economic Development Alliance (KEDA) Virtual Annual Conference** – The City of Russell requested for KMEA to sponsor this event and the City shall pay this year's fee. The virtual conference will be on September 29, 2020.
- **ARR Optimization Results**
- **City of Chanute** – Staff to meet with City of Chanute staff and city attorney again next week to discuss KMEA/KMGA available electric and natural gas services.
- **KMEA Annual Conference** – Virtual Board meetings only, October 29, 2020 – 10:30 a.m. KMGA; 1:30 p.m. KMEA; hotel and guest speakers agreed to transfer all arrangements to 2021.

Item No. 4 – Member Services Update

Gerry Bieker reported on the following topics:

- **Energy Audits** – Gerry asked Committee members if they would be interested in KMEA working with Energy X, a company that performs energy audits, to offer this type of service to members. Following discussion there was a consensus of the Committee to have Energy X present at a future Executive Committee meeting.
- **AMI Metering** – Staff continues to look at server platforms that could be shared by members.

Item No. 5 – Operations Update

None.

Item No. 6 – Mid-States Update

Mike Schmaderer reported on the following topics:

- **Member/Non-Member rates** – Staff and Committee members discussed the proposed KMEA-Mid-States Rate Schedule for Members/Non-Members.

Tyson McGreer made a motion to approve the proposed KMEA-Mid-States Rate Schedule for Members/Non-Members as presented, with the rates to become effective January 1, 2021. The motion was seconded by Jonathan Mitchell and carried unanimously.

- **Mobile/Spare Transformer Discussion** – Mike Schmaderer reviewed the Mobile Transformer vs. Spare Transformers PowerPoint presentation that was included into today's meeting materials packet. There was a consensus of the Committee members that the spare transformer(s) option would be the best option for members and directed staff to continue to explore ways to fund the project.
- **Additional Part-time Employee Need** – Mike Schmaderer reported that he has identified a Kansas State Polytechnic student in his last year of the Electronic and Computer Engineering Technical Program that he would like to bring on board part-time, with the potential to move him to a full-time employee down the road. There was a consensus of the Committee for KMEA to move forward with the hiring of this individual on a part-time basis.

Item No. 7 – Old Business

None.

Item No. 8 – New Business

- **Nominating Committee for Board elections** – Tyson McGreer, Chair of this year’s Nominating Committee, reported that the Nominating Committee met and is ready to make nominations to the full Board in October. He reviewed the recommended slate of candidates with the Committee.

Item No. 9 – Executive Session to discuss data relating to financial affairs or trade secrets of corporations

Matt Rehder made a motion for the KMEA Executive Committee members, Gerry Bieker, Paul Mahlberg, Sam Mills, Mike Schmaderer, and outside legal counsel go into executive session for 15 minutes beginning at 2:23 p.m. to discuss data relating to financial affairs or trade secrets of corporations, with the open session to resume at the KMEA Office in Overland Park, KS, at 2:38 p.m. The motion was seconded by Ira Harrison and carried unanimously.

The regular session resumed at 2:38 p.m., at the KMEA Office in Overland Park, KS. No action was taken.

Committee members took a brief recess.

Item No. 10 – Executive Session to discuss personnel matters

Robert Mills made a motion for the KMEA Executive Committee and Paul Mahlberg to go into executive session for 10 minutes beginning at 2:47 p.m. to discuss personnel matters, with the open session to resume at the KMEA Office in Overland Park, KS, at 2:57 p.m. The motion was seconded by Dennis Tharp and carried unanimously.

The regular session resumed at 2:57 p.m., at the KMEA Office in Overland Park, KS. No action was taken.

Item No. 11 – Announce date, time and location for the next Executive Committee Meeting

The date, time and location for the next Executive Committee meeting will be determined at a later date.

Item No. 12 – Adjourn Meeting

The meeting was adjourned at 2: 59 p.m.



Robert Mills
Secretary/Treasurer