



Kansas Municipal Energy Agency
 Executive Committee Meeting Minutes
 January 13, 2022

Committee Members	City	Present/ Absent	KMEA Staff Present	Other Attendees Present
Rob Culley	City of Baldwin City	Present	Gerry Bieker	Paul Owen, Cat Power Finance
Barack Matite	City of Eudora	Present	Neal Daney	Sarah Steele, Gilmore & Bell
Mike Muirhead	City of Garden City	Present	Laurie Brock	Dustin Bedore, City of Goodland
Ira Harrison	City of Holton	Present	Paul Mahlberg	
Jonathan Mitchell	City of Hoisington	Present	Mike Schmaderer	
Dennis Tharp	City of Ottawa	Present	Joni Shadonix	
Jon Quinday	City of Russell	Present		
Stacie Eiche	City of Wamego	Present		

Item No. 1 – Call the Meeting to Order

President Jon Quinday called the meeting to order at 10:31 a.m. via Lifesize. A quorum was present.

Item No. 2 – Seek Approval of the following items:

- **Minutes from December 8, 2021 Executive Committee Meeting**
Jonathan Mitchell made a motion to approve the minutes of the December 8, 2021 Executive Committee meeting. The motion was seconded by Mike Muirhead and carried unanimously.
- **Appropriations for December 2021 and Financials for November 2021**
Laurie Brock reviewed the appropriations for December 2021 and the financials for November 2021.

Dennis Tharp made a motion to approve the appropriations for December 2021 and financials for November 2021. The motion was seconded by Barack Matite and carried unanimously.

Item No. 3 – General Manager Report

Paul welcomed Dustin Bedore and Paul Owen to today's meeting. He then provided the General Manager report, which included:

- **COVID Update** – COVID has impacted our office so some employees are currently working from home.
- **APPA Joint Action Workshop** – Paul provided a recap of key items discussed during the recent APPA Joint Action Workshop.
- **TEA Optimization Results for January 2022**
- **KMEA Staffing Update** – Tyson McGreer starts February 7th as Manager, Member Services; Paul and Darren working to get the open general counsel position posted.
- **Infrastructure Bill** – There are potential funds available on the electric and gas side for infrastructure improvements. Paul provided an update on his preliminary efforts in researching

how KMEA can best assist cities that want to apply for grants for infrastructure improvements. Tyson will take the lead on this when he starts next month.

- **APPA Legislative Rally** – meeting currently scheduled to be held in person February 28th through March 2nd; Paul scheduled to attend; will monitor restrictions/conditions before making final decision on whether or not to attend.
- **KMU Day at the Capitol** – February 16th
- **Gencur Svatty Public Affairs** – Svatty lobby team has expanded their group, hiring two additional people, Jill McFarland and Damien Gilbert.

Items No. 4 & 5 – Operations & Member Services Updates

Gerry Bieker provided the Operations & Member Services Update, which included:

- **Lineman Services** – Ottawa and Osage City still exploring the feasibility of a lineman services project through KMEA; Chetopa and Altamont will probably not move forward; working to get cities out west to get more involved and use Dighton crew.
- **EMP Invoicing** – EMP 1 and 3 invoices went out yesterday; John Seck working to get EMP2 invoices out today.
- **Jameson Energy Center** – upgrades scheduled for first week of February.
- **Tantalus Server** – there is interest from a third city to join the KMEA/Tantalus server; costs would go down for those currently on the server.
- **Annual Questionnaire** – to be sent to members soon to collect data for annual report and annual dues billing.

Jon Quinday thanked Paul, KMU, and the cities that assisted the City of Russell with mutual aid services.

Item No. 6 – Mid-States Update

Mike Schmaderer provided an update on recently completed, pending, and future Mid-States projects.

Item No. 7 – Old Business

None.

Item No. 8 – New Business

- **Discuss open Secretary-Treasurer position** – Paul reported that Tyson McGreer resigned as President since he has accepted a position with KMEA. Jon Quinday, as the succeeding officer, moves to President and Jonathan Mitchell moves to Vice President, which creates an open Secretary-Treasurer position. President Quinday made a motion to nominate Mike Muirhead to fill the open Secretary-Treasurer position. Dennis Tharp moved to accept President Quinday's nomination of Mike Muirhead to the Secretary-Treasurer position and to close nominations. The motion carried unanimously.
- **Open at-large position** – President Quinday reported that moving Mike Muirhead to the Secretary-Treasurer position creates an open at-large position. President Quinday introduced Dustin Bedore, Director of Electric Utilities, City of Goodland, and recommended that he be appointed to the at-large position. Jonathan Mitchell made a motion to accept President Quinday's recommendation to appoint Dustin Bedore to the open at-large position. The motion was seconded by Dennis Tharp and carried unanimously.
- **CAT generation financing structure** –As a background for newer executive committee members, Paul Mahlberg explained that coming out of the February event with lessons learned one of the solutions to protect cities is that they put in generation. Staff started looking at cities that may have an interest. Some cities are putting in generation and financing the projects on their own.

Another approach was that KMEA would take on the financing and provide the generation to the cities through a capacity contract. KMEA reached out to CAT Financial as a potential financing solution to provide this service. Two of the cities that had shown interest were chosen to go through the process of providing financials and documentation. These cities were Neodesha and Oberlin.

Paul Owen, Account Manager, CAT Power Finance, which is owned by Caterpillar Financial Services Corporation then provided an overview CAT Finance, member requirements, a proposed financing structure, and next steps required to move forward with the financing of a generation project.

Paul Owen left the meeting following his presentation.

Discussion was held on the how the agreements would be structured. The master agreement would be between KMEA and CAT and there would be back-to-back agreements between KMEA and each participating city. CAT will work up standardized lease purchase documents with KMEA's input that can be presented as a package that will be cheaper with economies of scale. Sarah Steele stated that it is required that the full board approve any financing associated with an interest rate.

Item No. 9 – Executive Session, if needed

None.

Item No. 10 – Discuss and set date, time, and location for the next Executive Committee Meeting

The next KMEA Executive Committee meeting will be held at 10:30 a.m., Wednesday, February 9, 2022, at the KMU Training Center in McPherson, KS.

Item No. 11 – Adjourn Meeting

President Quinday thanked Dustin Bedore for agreeing to serve and the meeting was adjourned at 11:30 a.m.



Mike Muirhead, Secretary/Treasurer