



**Kansas Municipal Energy Agency**  
**Executive Committee Meeting Minutes**  
**June 9, 2022**

<b>Committee Members</b>	<b>City</b>	<b>Present/ Absent</b>	<b>KMEA Staff Present</b>	<b>Others Present</b>
Rob Culley	Baldwin City	Absent	Gerry Bieker	KMEA EMP Members
Barack Matite	Eudora	Present	Laurie Brock *	KMGA Members
Mike Muirhead	Garden City	Absent	Neal Daney	
Dustin Bedore	Goodland	Present	Paul Mahlberg	
Ira Harrison	Holton	Absent	Tyson McGreer	
Jonathan Mitchell	Hoisington	Present	Terri Pemberton	
Dennis Tharp	Ottawa	Present	Darren Prince	
Jon Quinday	Russell	Present	Mike Schmaderer	
Stacie Eiche	Wamego	Present	Sharon Schmaderer	
			John Seck	
			Joni Shadonix	
			John Weber	

\* Participated via Lifesize

**Item No. 1 – Call the Meeting to Order**

President Jon Quinday called the meeting to order at 11:11 a.m. at the Marriott Kansas City Overland Park in Overland Park, Kansas. A quorum was present.

**Item No. 2 – Seek Approval of the following items:**

- **Minutes from May 11, 2022 Executive Committee Meeting**  
Jonathan Mitchell made a motion to approve the minutes of the May 11, 2022 Executive Committee meeting. The motion was seconded by Dennis Tharp and carried unanimously.
- **Appropriations for May 2022 and Financials April 2022**  
Laurie Brock presented the appropriations for May 2022, Agency financials for April 2022 in the traditional format, and Agency financials for April 2022 in the proposed new format, highlighting the differences between the two.

Jonathan Mitchell made a motion to approve the appropriations for May 2022 and financials for April 2022. The motion was seconded by Barack Matite and carried unanimously.

Laurie Brock presented the April 2022 financials for Mid-States.

Discussion was held on the preferred format for the financials.

There was a consensus of the Committee to move forward with the new format for the Agency financials, but also make the traditional format available as well. Paul noted that after Mid-States adds the Osage City/Pomona line crew, we will look at a revised format for the Mid-States financials.

Jonathan Mitchell and Barack Matite amended their motion to approve the appropriations for May 2022 and financials for April 2022, to include the Mid-States financials. The amended motion carried unanimously.

- **Asset Purchase Agreement between City of Osage City and KMEA** – Paul Mahlberg provided background information for the Asset Agreement between Osage City and KMEA and reviewed the provisions of the Agreement, which was prepared by legal counsel.

Following discussion, Dennis Tharp made a motion to approve and authorize the General Manager to execute the Asset Purchase Agreement between City of Osage City and KMEA. The motion was seconded by Barack Matite and carried unanimously.

- **EMP Line of Credit (LOC)** – Paul provided background information for the LOC documents the EMPs have maintained as protection for delayed payment or non-payment by one or more of the EMP members. He noted that KMEA Board of Directors passed Resolution 226 at their last meeting which gives the authority to the KMEA Executive Committee to approve future EMP LOCs pursuant to certain criteria. Paul then reviewed the provisions of the proposed EMP LOC with UMB Bank for the period of July 1, 2022 through June 30, 2023, which include:
  - the LOC agreement has similar terms and conditions as the existing LOC;
  - the maximum principal amount of the LOC is \$4,000,000;
  - the interest rate is equal to the UMB Bank, n.a. Prime Rate, less 25 basis points; and
  - the annual cost is \$250.

Jonathan Mitchell made a motion to authorize the General Manager and Secretary/Treasurer of KMEA to execute the EMP Line of Credit with UMB Bank, n.a. The motion was seconded by Dustin Bedore and carried unanimously.

### **Item No. 3 – General Manager Report**

Paul Mahlberg provided the General Manager report, which included:

- **Osage City/Pomona Line Crew** – Effective July 1<sup>st</sup>, Osage City's two linemen will become KMEA employees. Staff interviewed candidates for the third lineman yesterday. We hope to have the third lineman onboard by July 1<sup>st</sup> or shortly thereafter.
- **Director, Finance & Accounting** – The Director, Finance & Accounting position will be posted in the coming months. Laurie will assist in the cross-training of the new employee before she leaves.
- **Infrastructure Investment and Jobs Act (IIJA)** – Staff recommends teaming up with KMU and KPP on IIJA efforts. KMEA's share of consultant expenses for Amanda Wood would be reduced to \$1,500/month. This approach would allow for common branding and messaging. The Executive Committee concurred.

Following the General Manager Report, John Seck provided an update for the ARR Yearly Closeout & TEA ARR Optimization results.

### **Items No. 4 – Operations Update**

Gerry Bieker provided the Operations update, which included:

- **Lineman Services** – Mike Schmaderer and his team and Gerry are working on the final details associated with getting the Osage City/Pomona line crew up and running.
- **Behind the meter generation program** – KMEA continues to move forward to help our members that need behind the meter generation based on what happened in February 2021. We are working on the development of the financing documents. Oberlin and Neodesha have agreed to

pay a portion of legal costs. Once the documents are in place we hope to offer the documents as templates to additional members.

**Item No. 4 – Member Services Update**

Tyson McGreer provided the Member Services update, which included:

- **Supply Chain Task Force Update** – No update.
- **KMEA Public Power Manager Certificate Program** – KMEA will send an informational flyer to our membership on how to apply for the program.
- **KMEA Annual Conference** – Tyson will be working on the details for the KMEA Fall Conference.
- **Infrastructure Investment and Jobs Act (IIJA)** – KMEA will continue to work with the KPP and KMU to monitor the IIJA and provide updates as additional information is released. PHMSA has opened up grant opportunities on the natural gas side.

**Item No. 6 – Mid-States Update**

Mike Schmaderer provided an update on recently completed, pending, and future Mid-States projects. He also introduced the Mid-States employees that were in attendance today – Sharon Schmaderer, Josh Schmaderer, and Dan White.

**Item No. 7 – Old Business**

There was no old business.

**Item No. 8 – New Business**

There was no new business.

**Item No. 9 – Executive Session, if needed**

No executive session was needed.

**Item No. 10 – Discuss and set date, time, and location for the next Executive Committee Meeting**

The next KMEA Executive Committee meeting will be held at 10:30 a.m., Wednesday, July 13, 2022, in Stockton, KS.

**Item No. 11 – Adjourn Meeting**

The meeting was adjourned at 12:01 p.m.



Mike Muirhead, Secretary/Treasurer